



Registered Charity 1179098

In affiliation with *The British and International Federation of Festivals*

Music:  
**POP VOCALS SYLLABUS**

OPENING DATE

**Tuesday 3<sup>rd</sup> October 2023**

CLOSING DATE

**Friday 16<sup>th</sup> December 2023**

# POP VOCALS SYLLABUS

You should find everything you need to know in this syllabus but if you have any further enquires, then please email [jayne.hornsby1@gmail.com](mailto:jayne.hornsby1@gmail.com)

The Festival is run with the help of our volunteers. If you are interested in becoming part of the pop vocal committee, please let us know.

**The festival will be held on**

**Saturday 3<sup>rd</sup> February 2024**

**At:**

**Tacchi Morris Arts Centre  
School Road  
Monkton Heathfield  
Taunton  
TA2 8PD**

Entry is online only.

Please take a moment to read through the Regulations, Child Protection Policy and the Health and Safety Policy.

## POP VOCALS ADJUDICATOR



Emma Watson, M.Mus., has been working as a professional session singer and songwriter for over 20 years, working in London studios for clients such as T-Mobile, FreeSat and the BBC. She is a published songwriter for Peer Music, writing for pop artists such as One Direction, Jessie J and Paloma Faith. More recently Emma has been working as the musical director for a 60 strong Gospel Choir whilst continuing to perform regularly as a

lead singer and band leader. Emma loves working in the studio as much as performing live on stage and has a good knowledge of sound engineering. Over the years Emma has enjoyed working with music students across the Southwest, privately and in universities and colleges, supporting their development as vocalists, musicians and artists.

## Syllabus Classes

Entrants may perform one piece of Pop, Rock, Rap, Contemporary or an Original piece.

Class	Pop Vocals	Age	Max Time	Fee
PV1	Solo	12 & Under	4 Minutes	£8
PV2	Duo	12 & Under	4 Minutes	£12.50
PV3	Band	12 & Under	6 Minutes	£15.50
PV4	Solo	16 & Under	4 Minutes	£8
PV5	Duo	16 & Under	4 Minutes	£12.50
PV6	Band	16 & Under	6 Minutes	£15.50
PV7	Open	Open	6 Minutes	£10.50

**Entry is online only.**

[Pop vocals — Taunton Festival of the Arts](#)

.Entry Closes on Friday 16<sup>th</sup> December 2023



## Venue

Tacchi Morris Arts Centre  
School Road  
Monkton Heathfield  
Taunton  
TA2 8PD

A Cafe and Bar is available on site and a shop is a small walk away.

Ample free parking is available on site

## Audience

Tickets can be purchased online or on the door through the Tacchi Morris booking office.

[WHAT'S ON - Tacchi-Morris Arts Centre - Book tickets for shows now](#)

## **Rules and Regulations**

1. Entrants can play one piece 4 minutes maximum, 6 minutes if in a band or open.
2. Age will be calculated as of 01.02.24
3. Entrants who are not using live music provide 2 CDs clearly labelled, mobile devices will not be accepted.
4. Bands and Duos have a total of 10 minutes set up and set down time.
5. Entrants may only enter 1 solo.
6. Entrants can compete in more than one duo as long as with a different competitor, but may not compete in more than two.
7. The adjudicator's decision is final, and no correspondence can be entered into regarding the result. Teachers and other parties may have no communication with the adjudicator prior to, or after the performance.
8. This Festival is for amateurs who, for the purpose of this Festival, do not receive more than out of pocket expenses for services rendered in music.
9. Entries must be made using the official form online. This must include the correct entry fee. Entries will not be accepted without payment, entries without online payment will be disregarded without further notice.
10. This Festival is bound by copyright law and cannot allow the use of photographic equipment including camera phones. This is strictly forbidden during performances and adjudications, for safeguarding purposes.
11. Entrants must take note of time allowances for each performance; failure to comply may result in disqualification.
12. The committee may combine Sections or Classes when entries are small and divide a class when entries are large.
13. Performers must perform in correct programme order and it is the responsibility of entrants to report backstage in due course for their performance.
14. Programmes will be issued stating approximate times of each class, but the Festival reserves the right to commence any class up to 15 minutes earlier than published.

# **Safeguarding and Child Protection Policy**

## **Function and Purpose**

Taunton Festival of the Arts is a Charitable Incorporated Organisation registered with the Charity Commission and affiliated to the British and International Federation of Festivals. The Festival's purpose is to advance, promote and encourage for the public benefit the performing arts generally and, in particular but not exclusively, Music, Dance and Speech and Drama.

It seeks to achieve the object by organizing festivals, competitions and other occasional concerts, performances, workshops or such like events.

The Festival is managed by a committee of trustees which runs the Festival's activities with sub committees and volunteer helpers. All Festival personnel are unpaid. This Policy relates to all who attend Festival events in particular children under the age of eighteen and vulnerable adults.

## **Responsibility of Parents and Teachers**

Children and vulnerable adults who attend Festival events remain the responsibility of their parents, carers, teachers or a responsible adult acting on behalf of a teacher who must ensure they are adequately supervised at all times.

## **Code of Practice**

The safety of children and adults who attend Festival events is paramount. Our Trustees and volunteers undertake to do their best to provide an enjoyable learning and performance experience in an environment which is safe.

## **Personnel**

The Trustees, Section Secretaries and Competition Organisers are DBS checked. Other volunteers are known personally by a trustee or the Stewards' Secretary. New volunteers will be asked to provide a short-written reference from someone of standing.

Festival personnel will wear name badges. Any safety or welfare concerns should be referred to one of them. Festival personnel will be on the lookout for any distress or behaviour which could indicate abuse of any kind. Each Festival event is overseen by a Section Secretary or Competition organiser who will deal with incidents or matters of concern. They will refer serious matters to the Festival's Safeguarding Officer who will make a record and enlist outside support from the Police or Social services where necessary.

Festival personnel will receive appropriate training in Child Protection.

Online Safety. Any digital communication with parents or children should be limited to matters pertaining to the organisation of Festival events and informal contact, under the aegis of the Festival, through social media with individual parents or children should be avoided.

## **Safeguarding Officer**

One of the Trustees will act as Safeguarding Officer. He/she will:

- link with Somerset County Council's Safeguarding Boards for Children and for Adults and ensure that the Festival is following any of their policies and procedures which are relevant.
- record and ensure that any serious incidents are dealt with effectively.
- inform the Charity Commission of any serious incidents or complaints about Safeguarding matters.
- organise appropriate training in Child Protection and Health and Safety for Festival Personnel.
- ensure the Festival has adequate Insurance.
- organise the vetting of all personnel by DBS checks and the use of references.
- Prepare Risk Assessments for each Festival event.

## **Environment**

The Festival uses local venues for its events. It is the responsibility of Section secretaries and Competition Organisers to carry out a Risk Assessment before each event. This should include ensuring there is adequate First Aid provision and arrangements to deal with Fire Safety. They should provide oversight during the event to ensure, as far as is possible, that everyone at the event is safe.

Photography or video recording (except by teachers for GCSE use) is not allowed in the rooms where Festival events are taking place. There may be Press Photography. If parents or schools would like to put a bar on any of their children appearing in a Press photograph, they must inform the Festival of this at the time of entry.

Where designated changing or rehearsal areas are provided, it is the responsibility of parents or teachers to provide supervision of their children. The Festival will not provide Stewards to supervise.

Volunteers who are not DBS checked (e.g. some accompanists) should not be left alone with children. They must be chaperoned by a parent or Festival volunteer.

Some children and vulnerable adults may have specific needs in order to take part in a Festival event. In these cases, parents or teachers should contact the relevant Section Secretary or Competition Organiser at the time of entry. The Festival actively seeks to meet such needs, but must know beforehand in order to prepare – or to advise that help cannot be provided on this occasion. The Festival takes no responsibility for personal property at any of its venues.

### **Risk Assessment**

Festival organisers have a duty of care to everyone involved at their events and may be held liable if anyone is hurt or injured because of negligence. Our Section Secretaries and Competition Organisers are responsible for the organisation of each event on behalf of the Festival

The Festival's Safeguarding Officer will carry out a Risk Assessment for every Festival event in conjunction with the Venue Manager. These Assessments will be reviewed at least once a year. The Event Organiser will be given Risk Assessment forms for each day. These should be signed and returned at the end of the Festival with any comments to the Safeguarding Officer.

### **Dissemination and Review**

This policy will be published on the Festival's website. The Trustees will review this policy annually. It will be sent by email to all volunteers. A copy of this policy will be given to each person entering a Festival event. For individual entries it will be sent directly as part of the acknowledgment. For group entries from teachers, one copy will be sent to the teacher who must return a signed letter saying that the policy has been passed on to the parents. For entries from schools where the entry is a "school regulated event", one copy will be sent to the school. It can safely be assumed that in these circumstances the school's Safeguarding policies pertain.

## **Health and Safety Policy**

Taunton Festival of the Arts takes place annually and is a charitable organisation. The Festival is run by voluntary personnel, which promotes the performing arts. The dance is held at a separate venue from the Music and Speech & Drama. The Festival recognises its responsibilities as an organisation to ensure (as far as is reasonably practicable) the health and safety of their personnel, performers and any other persons with whom they may have contact.

### **This will be achieved by:**

- Assessing the risks arising from the event.
- Providing adequate control of the health, safety and welfare risk arising from the event.
- Providing information and instruction for personnel.
- Ensuring all personnel are competent to do their tasks and to give them adequate training.
- Preventing accidents wherever possible and, when they do occur, learning from them.
- This policy statement and relevant documentation will be reviewed (and where necessary) updated from time to time but at least annually.

## **Friends and Benefactors**

If you would like to help support music-making, drama and dance, especially with young people in mind, then why not become a Friend or Benefactor of Taunton Festival of the Arts? The subscription level starts from £20 per annum.

**You can find details of the scheme at one of the following: -**

Online: [www.tauntonfestival.org.uk](http://www.tauntonfestival.org.uk) Email: [tfafandb@gmail.com](mailto:tfafandb@gmail.com)

Post: Taunton Festival of the Arts, Cranford, Bishops Hull,  
Taunton, TA1 5EW

### **President**

Diana Rees

### **Honorary Life Members**

Anne Cleeves

Mavis Kettlewell

Pat Forrester-Bennett

### **Benefactors**

Mike Chapman  
Peter Grover  
Ian Shattock  
Jefferson Horsley  
Andrew Carter  
Gwynneth Flitters  
Helen Shattock  
Linda Marshall Cole

Harold Mead  
Gill parker  
Gillian Greig  
Keith Jones  
Alan Reeve  
Roger Wells  
Brian Kettlewell

### **Friends**

Dilly Bradley  
Helen Foster  
Audrey Axford  
Anne Vosper

Katy Davies  
Ron Roberts  
Mr C Cutting  
Mr & Mrs Penston





PERFORM | EDUCATE | INSPIRE

The Taunton and Somerset Music, Drama and Dance Festival is affiliated to the British and International Federation of Festivals for Music, Dance and Speech.

Patron-Her Majesty the Queen